

Extension Enclosures

- Ink color is PMS #342 green or black.
- Paper is Exact Offset Opaque cream 60#.
- Web site shown is currently the only one permitted below the logo.
- Info in order shown:
 - office name larger, bolded
 - North Dakota State University
 - street/building address
 - P.O. Box
 - city, state, zip (9-digit recommended)
 - phone, fax (some administrators have office phone instead of personal)
 - e-mail (office or personal)
- Personal info:
 - signature is optional
 - name bolded
 - title/competency area
 - personal e-mail or local URL optional
- EEO and cooperating statements tiny, centered at bottom.
- Degrees/certifications are not included.

Ag Comm Print Shop
prices as of
November 2006:

3 enclosures
per sheet —

500 – \$35

1000 – \$40

1500 – \$45

2000 – \$50

2 enclosures
per sheet —

500 – \$37

1000 – \$45

1500 – \$53

2000 – \$58

Since there are no longer penalty mail regulations, all staff, including support staff, may be listed on the enclosure. The order will be alphabetical, with first and last name of all staff.

If you want to have enclosures printed locally, contact Agnes Vernon for a master at 231-7409 or agnes.vernon@ndsu.edu, and follow these specifications.

campus
(3 per sheet)

NDSU

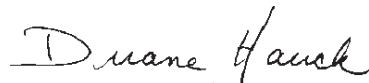
Extension Service

www.ag.ndsu.edu/extension

Director's Office

North Dakota State University
P.O. Box 5437, Fargo, ND 58105-5437
(701) 231-8944 • Fax (701) 231-8520
ext-dir@ndsuent.nodak.edu

- For your information
- In response to your request
 - Please return
 - No return necessary


Duane Hauck
Director

County Commissions, North Dakota State University and U.S. Department of Agriculture Cooperating
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field staff with all staff included
(3 per sheet)

NDSU

Extension Service

www.ag.ndsu.edu/extension

Area Office

North Dakota State University
509 5th St., Suite 6
Devils Lake, ND 58301-2571
(701) 662-1364 • Fax (701) 662-1365
devilsa@ndsuent.nodak.edu

- For your information
- In response to your request

- Terry Gregoire**
Area Extension Specialist
Cropping Systems
- Marietta Kemmet**
Secretary
- Mike Liane**
Irrigation Agent

County Commissions, North Dakota State University and U.S. Department of Agriculture Cooperating
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field staff
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NDSU Extension Service

www.ag.ndsu.edu/extension

Bottineau County

North Dakota State University
Courthouse, 314 5th St. W.
Bottineau, ND 58318-1272

(701) 228-2253 • Fax (701) 228-3658

 bottinea@ndsuxext.nodak.edu

- For your information
- In response to your request

note:
this has office e-mail at top
and each individual address

- Karla R. Monson**
Extension Agent
Human Development and Family Science
karla.monson@ndsu.edu 
- Tim Semler**
Extension Agent
Farm Business Management and Economics
timothy.semmler@ndsu.edu 
- Tammy Knudson**
Office Manager/Receptionist
tammy.knudson@ndsu.edu 

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field staff serving more than one location
(3 per sheet)

NDSU Extension Service

www.ag.ndsu.edu/extension

Serving Burleigh and Morton Counties

Burleigh County

3715 E. Bismarck Expy., Bismarck, ND 58501
(701) 221-6865 • Fax (701) 221-6845

 burleigh@ndsuxext.nodak.edu

Morton County

210 2nd Ave. N.W., Mandan, ND 58554
(701) 667-3340 • Fax (701) 667-3348

 morton@ndsuxext.nodak.edu

- For your information
- In response to your request

note:
each e-mail has
been included



Cathy Palczewski
Extension Agent
Burleigh & Morton Counties
4-H Youth Development

 cathy.palczewski@ndsu.edu

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campus
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NDSU

Extension Service

www.ag.ndsu.edu/extension

Family and Consumer Sciences

North Dakota State University
311 Morrill Hall, P.O. Box 5437
Fargo, ND 58105-5437
(701) 231-7179 • Fax (701) 231-8378
debra.gebeke@ndsu.edu

For your information In response to your request

Deb Gebeke
Assistant Director