

Extension Enclosures

- Ink color is PMS #342 green or black.
- Paper is Exact Offset Opaque cream 60#.
- Web site shown is currently the only one permitted below the logo.
- Info in order shown:
 - office name larger, bolded
 - North Dakota State University
 - street/building address
 - P.O. Box
 - city, state, zip (9-digit recommended)
 - phone, fax (some administrators have office phone instead of personal)
 - e-mail (office or personal)
- Personal info:
 - signature is optional
 - name bolded
 - title/competency area
 - personal e-mail or local URL optional
- EEO and cooperating statements tiny, centered at bottom.
- Degrees/certifications are not included.

Ag Comm Print Shop
prices as of
August 2004:

3 enclosures
per sheet —

500 – \$27

1000 – \$32

1500 – \$37

2000 – \$42

2 enclosures
per sheet —

500 – \$29

1000 – \$37

1500 – \$45

2000 – \$50

Since there are no longer penalty mail regulations, all staff, including support staff, may be listed on the enclosure. The order will be alphabetical, with first and last name of all staff.

If you want to have enclosures printed locally, contact Agnes Vernon for a master at 231-7409 or agnes.vernon@ndsu.nodak.edu, and follow these specifications.

campus
(3 per sheet)

NDSU

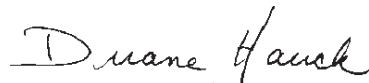
Extension Service

www.ag.ndsu.edu/extension

Director's Office

North Dakota State University
P.O. Box 5437, Fargo, ND 58105-5437
(701) 231-8944 • Fax (701) 231-8520
ext-dir@ndsuent.nodak.edu

- For your information
- In response to your request
 - Please return
 - No return necessary


Duane Hauck
Director

County Commissions, North Dakota State University and U.S. Department of Agriculture Cooperating
NDSU is an equal opportunity institution

field staff with all staff included
(3 per sheet)

NDSU

Extension Service

www.ag.ndsu.edu/extension

Area Office

North Dakota State University
509 5th Street, Suite 6
Devils Lake, ND 58301-2571
(701) 662-1364 • Fax (701) 662-1365
devilsa@ndsuent.nodak.edu

- For your information
- In response to your request

- Terry Gregoire**
Area Extension Specialist
Cropping Systems
- Marietta Kemmet**
Secretary
- Mike Liane**
Irrigation Agent

County Commissions, North Dakota State University and U.S. Department of Agriculture Cooperating
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field staff — traditional style
(3 per sheet)

NDSU

Extension Service

www.ag.ndsu.edu/extension

Emmons County

North Dakota State University
Courthouse, Box 278
Linton, ND 58552-0278
(701) 254-4811 • Fax (701) 254-4012
emmons@ndsuxext.nodak.edu



- For your information
- In response to your request

*note:
this office
chose to have
office and
personal e-mails*

Mike Hanson
Extension Agent
michael.e.hanson@ndsu.nodak.edu

Margaret Schaar
Extension Agent
margaret.schaar@ndsu.nodak.edu



County Commissions, North Dakota State University and U.S Department of Agriculture Cooperating
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field staff serving more than one location
(3 per sheet)

NDSU

Extension Service

www.ag.ndsu.edu/extension

Serving Burleigh and Morton Counties

Burleigh County
3715 E. Bismarck Expy., Bismarck, ND 58501
(701) 221-6865 • Fax (701) 221-6845



burleigh@ndsuxext.nodak.edu

Morton County
210 2nd Ave. N.W., Mandan, ND 58554
(701) 667-3340 • Fax (701) 667-3348



morton@ndsuxext.nodak.edu

- For your information
- In response to your request

*note:
each e-mail has
been included*

Cathy Palczewski
Extension Agent
Burleigh & Morton Counties
4-H Youth Development



cathy.palczewski@ndsu.nodak.edu

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campus
(2 per sheet)

NDSU Extension Service

www.ag.ndsu.edu/extension

Nutrition, Youth and Family Science

North Dakota State University
311 Morrill, P.O. Box 5437
Fargo, ND 58105-5437
(701) 231-9688 • Fax (701) 231-8378
karen.zotz@ndsu.nodak.edu

To: _____

Date _____

For your information
 File or destroy

Please note and return
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Comments:

these are personal choices;
other options are available

another
option



Karen L. Zotz

Karen Zotz
Assistant Director
Nutrition, Youth and Family Science