

LEONARDITE PRODUCTS·LLC

February 2, 2009

Leonardite Products has an opening for a Research Intern

Leonardite Products is seeking a student interested in researching, categorizing and archiving information about the uses of leonardite for agricultural applications and soil remediation. The purpose of this project will be to allow the marketing department to easily access information as requested by customers and to use the available research in marketing materials to increase sales and develop new markets. Research on leonardite and its benefits is available and voluminous, yet it is not organized or easily assessable to Leonardite Products, management and customers.

Leonardite Products mines and processes leonardite, an oxidized lignite coal. Leonardite is used in foundries, as a soil amendment and is an additive to oil drilling fluid and fertilizers. The company is developing new markets in each of these categories and is seeking new industries to use Leonardite. A leonardite operation has been in Williston for over 40 years and recently has new owners and management.

An intern with a basic understanding of agriculture and soil possessing research skills and access to libraries and the internet will be a valuable addition to Leonardite Products.

Hours:

Average of 10 per week or as available

Work schedule is flexible- although deadlines may be imposed.

Requirements:

Access to internet

Access to computer

Must be familiar with Word, Excel, Publisher and Outlook software programs.

Must have good written and verbal communication skills

Attention to detail and organizational skills mandatory

Ability to work without supervision

Understanding and/or interest in global agricultural practices

Curiosity and drive

Duties:

Locate and archive research papers

Initiate and seek research for product applications

Develop an electronic and "paper" library and catalog of research

Apply practical applications to the catalog of archived materials

Contribute to establishment of quality control and quality standards for processing plant
Contribute information for web site and marketing material

Benefits:

\$7.75 - minimum - negotiable based on experience and potential
Work experience for resume
Letter of recommendation based on performance
Flexible work schedule
College credit if acceptable with college or professor

To apply:

Respond electronically to Cherie Harms:
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