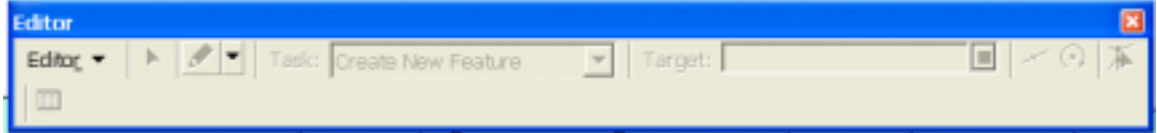


Editing Tables in ArcView 8.3 ArcMap – Exercise 24

1. **Adding a record** to a layer attribute table:

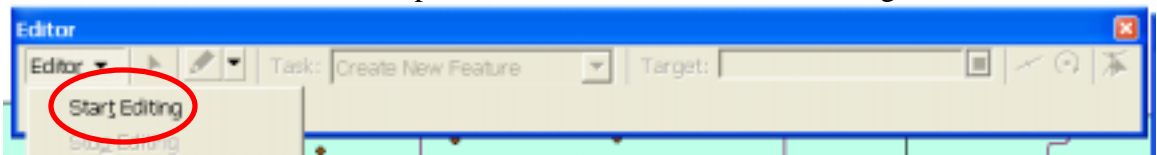
- a. From the View pulldown menu choose “Toolbars” and select “Editor”. This will display the editor toolbar.



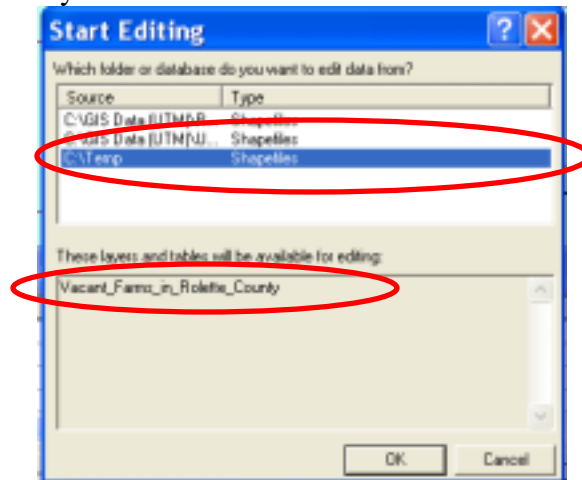
- b. Right-click on the name of the layer you want to edit and choose “Open Attribute Table” to open the layer attribute table.

FID	Shape*	AREA	PERIMETER	CULT_PT	CULT_PT ID	UNIQUE_TAG	SOURCE_ID	SYMB
0	Point	0	0	64	232	14006839	14001	
1	Point	0	0	67	235	14006842	14001	
2	Point	0	0	72	240	14006847	14001	
3	Point	0	0	80	256	14006863	14001	

- c. From the Editor window Editor pulldown menu choose “Start Editing”



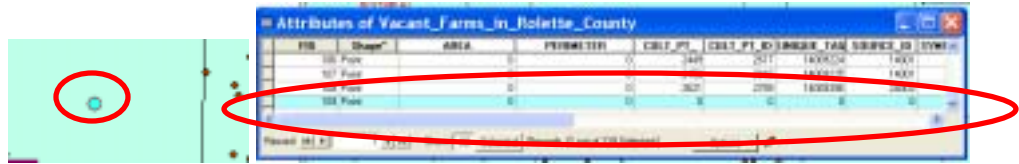
- d. A Start Editing window will be displayed. Select the folder containing the layer to be edited. Click OK to dismiss the window.



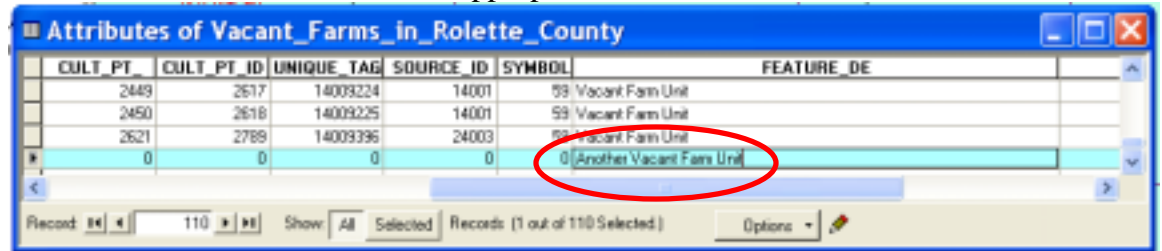
- e. Select “Create New Feature” and the desired target layer.



- f. Click the mouse at the desired location to create a new feature and new record in the attribute table.



- g. Add the desired information in the appropriate fields of the attribute table.

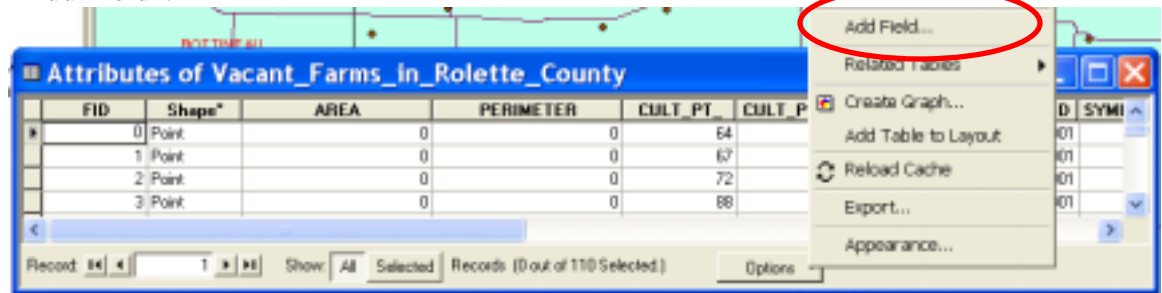


- h. From the Editor window Editor pulldown menu choose “Save Edits” and “Stop Editing”.



2. **Adding a field** to a layer attribute table:

- a. In the Table Attributes window click the “Options” button and choose “Add Field”.




- b. An Add Field window will be displayed.

- i. Type a name for the field.
 ii. Choose the type of data to add and set the field length.

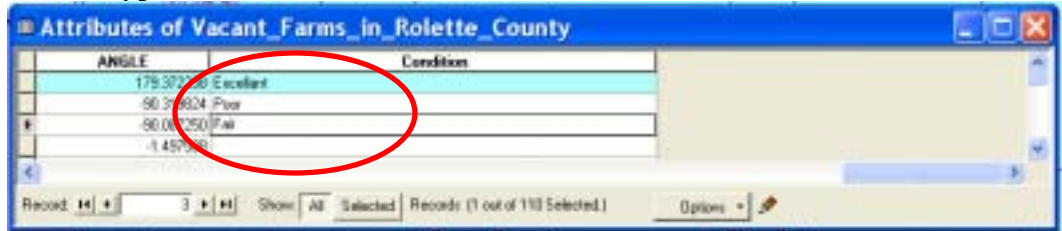


c. To add information to the new field you must begin editing the attribute table:

i. In the Editor toolbar window choose “Start Editing”

ii. Also in the Editor toolbar window select the icon .

iii. Type the desired information into the new field.



ANGLE	Condition
179.372	Excellent
90.3	Poor
90.0	Fair
1.45	Fair

iv. In the Editor toolbar choose “Save Edits” and “Stop Editing”.